Student ID N00

Request to Waive an "F" Grade

Please complete and return to:

Fax: (978) 762-4015
Email: records@northshore.edu

Mailing Address: North Shore Community College
Enrollment & Student Records
1 Ferncroft Road • Danvers, MA 01923

Policy: An "F" grade which is earned within the first 30 attempted credits at NSCC may be waived any time before graduation upon written application to the Enrollment Center. A maximum of THREE "F" grades may be waived. It is required that you discuss fully the option to waive "F" grade with your faculty advisor or a counselor in the Student Support and Advising Center. When an "F" grade is waived, it will NOT be calculated into the cumulative GPA.

Please Note: For the purpose of determining honors eligibility, "FN" grade WILL be calculated into the cumulative GPA as zero quality points.

After you have graduated, you may not request to waive an "F" grade which would affect any semester before graduation.

Final approval of this petition rests with the Registrar.

Date of Request _____ **Date of Birth** ____/____/____

First Name _____ **M.I.** ____ **Home Phone** _____

Last Name _____ **Cell Phone** _____

Mailing Address _____
Street Address City, State and Zip

Course Number	Course Title	Semester "F" Received
		☐ Fall ☐ Spring ☐ Summer _____ Year
		☐ Fall ☐ Spring ☐ Summer _____ Year
		☐ Fall ☐ Spring ☐ Summer _____ Year

Student Signature Date

☐ Approve
☐ Disapprove

Advisor Signature Date

☐ Approve
☐ Disapprove

Registrar Signature Date