MEDICAL ASSISTING APPLICATION REQUIREMENTS - Fall 2024

Priority Application Deadline: **Applications will be accepted until the program is full**

Application inquiries may be directed to: SelectiveAdmissions@northshore.edu

Checklist Item	Important Information
STEP 1: Mandatory Information Session Attendance	Applicants must attend a Mandatory Information during the academic year prior to admission (after August 2023). Upcoming dates are available by visiting: https://www.northshore.edu/academics/programs/mac/mandatory-info-sessions.html. **Attendance will be recorded.**
STEP 2: NSCC Online Application for Admission	Submit the online application for the year for which you are applying; regardless of whether you are a new or current student (a previously submitted application does not count). Once you submit your application, the remaining required documents (below) may be uploaded to your account.
Communications Proficiency	There are many ways to demonstrate this. (See link below.) If you have demonstrated proficiency with your SAT scores or Accuplacer testing from another institution, please upload that document to your application. If you have demonstrated proficiency with your high school GPA or with college level courses, this will be updated upon review of your submitted materials. http://www.northshore.edu/academics/proficiency/communications-proficiency.html
Math Proficiency	There are many ways to demonstrate this. (See link below.) If you have demonstrated proficiency with your SAT scores or Accuplacer testing from another institution, please upload that document to your application. If you have demonstrated proficiency with your high school GPA or with college level courses, this will be updated upon review of your submitted materials. http://www.northshore.edu/academics/proficiency/math-proficiency.html
High School Transcript or GED score report	Upload a copy of your high school transcript or GED score report. If you previously submitted the transcript or score report and attended classes within the past 5 years, then Enrollment likely has it on file. You can confirm by emailing: SelectiveAdmissions@northshore.edu
Essay	A word-processed essay written in the English language must be uploaded for the year in which you are applying: • *Please state why you would like to pursue a Medical Assisting career and what qualities do you feel would make you a good candidate for our program.*

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Official transcripts from **all** Colleges/Universities previously attended	**All** official transcripts from previously attended colleges/universities **must** be submitted directly to NSCC and uploaded by Admissions staff. If you have previously submitted transcripts and have since completed courses or are currently registered for courses, then you need to **submit an updated transcript**. Transcripts may be sent electronically from your college(s) to NSCC at: SelectiveAdmissions@northshore.edu or mailed to: North Shore Community College, Attn: Admissions/Health Programs, 1 Ferncroft Rd., Danvers, MA 01923 Transfer students from another CAAHEP accredited Medical Assistant education program must also provide: • an official transcript proving enrollment in clinical courses within the last 5 years • course syllabi from all previous Medical Assistant courses. Additional documents can be emailed to: SelectiveAdmissions@northshore.edu